

RESUME NO. #4 **JILL HALL/ PROJECT MANAGER – SR, TECHNICAL SPECIALIST, TECHNICAL WRITER**

TECHNICAL QUALIFICATIONS

As Treasurer and Chief Financial Officer of Traffic Safety Analysis, Systems, and Services, Inc., Jill has supported all functions of the Company, including project management, financial budgeting, budget and proposal preparation, data analysis, technical writing and editing, contract management, and testing support of systems developed. With her previous experience as a Controller over twenty-five employees, and as a consultant in process improvements in administration and manufacturing, she brings unique experience in the management of projects, which include analysis of data and processes to recommend more cost and resource efficiencies.

RELEVANT PROJECT LEVEL EXPERIENCE

NHTSA Traffic Records Outreach and Technical Assistance Initiatives (2014-current). Calculation and monitoring of expenses and labor costs associated with traffic records systems projects, managing budgets with those projects, writing and editing project reports, and assisting with the project management and progress reporting. Assisted with system testing of the Traffic Records Information Program Reporting System (TRIPRS) and State Traffic Records Assessment Program (STRAP) online systems. **Key Products Delivered:** Reports, project management

NHTSA Section 405 (c) Assessment Support (2013-2014). Assisted in project management of Section 405 (c) Assessment Project, coordinating the contracts of Subject Matter Experts (SME), ensuring the SMEs were eligible to work on federal contracts, accumulating labor and other expenses to be charged to the project, paying related expenses, preparing the progress reports, and monitoring the budget status of each Assessment. **Key Products Delivered:** Project reports

Ohio Counties Engineer Association Data Scrubbing (2012-2014). Performed data clean-up, crash location on a micro level by handling challenging crashes and processing individual site summaries and utilizing GIS to locate crashes and process final deliverables, crash diagramming, maintenance of system programs and tables. **Key Products Delivered:** Compilation and providing materials to clients for deliverables, meetings and conferences.

Prior positions in other companies (1980 – 2012) included all phases of accounting, including cost accounting, internal auditing; participating in specialty teams analysing data to improve systems; managing staff of 25 employees; designing and implementing an international financial accounting system, which enabled the input of local currency financials to convert to US dollars, creating a digital file, which could be transmitted to Corporate headquarters and consolidated into top-level financials without manual interference; designing and implementation management of user input screens into computer databases; systems training and user support both domestic and international. **Key Products Delivered:** Reports, project management, benchmarking, systems design and training,

Credentials

ACADEMIC BACKGROUND

BSBA in Accounting – Franklin University, Columbus, OH 1980

YEARS OF EXPERIENCE

35 (30 managing projects)

PROFESSIONAL AFFILIATIONS

Association of Traffic Safety Information Professionals

Ohio Society of Certified Accountants

LICENSES, DESIGNATIONS, REGISTRATIONS

CPA, OH (CPA.18907)

EXPERTISE AREAS:

Safety, Security, and Congestion Planning

Performance-based Planning and Programming

National/International Planning Tools

